

University of Southern California Marshall School of Business



Fact Sheet for Incoming Exchange Students 2015 – 2016

Facts about University of Southern California and Marshall School of Business

About University of Southern California, Marshall School of Business:

The University of Southern California (USC) was established in 1880. It is the oldest private research university in the western United States. Today, USC is home to more than 33,000 students and nearly 3,200 full-time faculty.

Founded in 1920 as the College of Commerce and Business Administration, the USC Marshall School of Business (USC Marshall) is not only the oldest AACSB accredited school of business in Southern California, but also one of the nation's oldest and most prominent business schools. The Marshall School of Business is the largest of USC's 17 professional schools. It is located on the USC main campus (also known as "University Park campus") next to downtown Los Angeles. Downtown Los Angeles is home to L.A. Live, Staple Center, Dodger Stadium, Museum of Contemporary Art, Walt Disney Concert Hall and a cluster of other Music Center venues featuring major theater, opera and dance productions. Other prime attractions in Los Angeles are the Hollywood walk of fame, Universal Studios Hollywood, Disneyland, the Getty Villa, the Getty Center as well as numerous beaches not so far from the main campus.

About the USC Marshall School of Business MBA Programs:

The USC Marshall School of Business offers an array of program choices for manager and business professionals; Full time MBA, MBA Professionals and Managers (MBA PM.), Executive MBA Program (EMBA), Global Executive MBA (GEMBA) and International MBA Program (IBEAR MBA). The programs and curriculum are tailored to meet the needs of professionals with different levels of experience and varied professional goals, enabling students to gain the knowledge vital to their success. Coursework is complemented by opportunities to participate in the Marshall Student clubs, industry conferences, and case competitions.

Students across all the programs acquire critical skills in leadership, analytical thinking, and collaboration, along with a global perspective that only comes from first-hand experience. They study with a world-class faculty of leading business thinkers and innovators. Plus, students enjoy access to Marshall's 70,000-plus worldwide alumni network.

Total Number of Full Time MBA Students:

Approximately 440 (includes first- and second-year students). The average age is 28 with an average of five years working experience.

Facilities:

Completed in the summer of 1999, the \$25-million building called Popovich Hall (JKP) houses program offices, services and classrooms for the USC Marshall MBA Students. This building features eight case study rooms with audio-video teleconferencing, thirteen experiential learning classrooms with the ability to transmit lectures and presentations throughout the building, data hookups in the building and courtyard, wireless network access and more than 15 miles of fiber optic and cable wiring. Popovich Hall is one of the most technologically advanced business school buildings in the United States.

Other USC Marshall classrooms include Hoffman Hall, Bridge Hall and the Leventhal School of Accounting.

Also located on campus is the book store along with, numerous libraries, as well as excellent sporting and recreational facilities. Eleven retail cafés are located throughout the campus. There are several restaurants on and around campus.

Contact

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Websites

University of Southern California:	www.usc.edu
Marshall School of Business	http://www.marshall.usc.edu/
International Exchange Program	http://classic.marshall.usc.edu/gpp/mba-iep-incoming-students.htm
Academic Calendar	http://academics.usc.edu/calendar/2014-2015/
Schedule of Courses	http://www.usc.edu/soc
Marshall School of Business Elective Course Guide	http://www.marshall.usc.edu/ECG
Transcript Request	http://www.usc.edu/transcripts

Academic Calendar

Spring Semester 2015

January 8 and 9:	Marshall IEP Student Orientation
January 9:	Deadline to pay insurance and program fees
January 12:	Classes Begin
January 19:	Martin Luther King Day, University Holiday
February 16:	Presidents' Day, University Holiday
March 16-21:	Spring Recess (No class)
May 1:	Classes End
May 2-5:	Study Days (No class)
May 6-13:	Final Exams

Fall Semester 2015

August 20-21:	Marshall IEP Student Orientation
August 21:	Deadline to pay insurance and program fees
August 24:	Classes Begin
September 7:	Labor Day, University Holiday
November 25-28:	Thanksgiving, University Holiday
December 4:	Classes End
December 5-8:	Study Days (No class)
December 9-16:	Final Exams

Nomination

The school partners can nominated their students via the below link during the nomination period https://usc.qualtrics.com/SE/?SID=SV_4NS8VGqQNLKWBhz.

2015 Fall semester	April 1
2016 Spring semester	September 15

Language Requirements

Non-native English speaker must provide a proof of English Language Proficiency: TOEFL iBT score of 90 with no less than 20 on each section **OR** an IELTS score of 6.5 with no less than 6 on each band score.

Student Application and document requirements

The nominees must submit the application and required documents via the following link https://usc.qualtrics.com/SE/?SID=SV_0CbvpQ6ocaavXwN by the deadline.

2015 Fall semester	April 15
2016 Spring semester	October 1

List of required documents:

Resume	Passport copy	Bank statement
Limited status form*	DS 2019 request form* with proof of English language proficiency	Financial Status form *

*Note: *These forms will be sent to each nominee via email after nomination deadline has passed.*

Course, Credit, Workload, Grading and Transcript Information

Language of Instruction: English

Units per Course: 3 units for full semester courses and 1.5 units for half semester courses. Entertainment courses are usually 4 units each.

Contact Hours per Unit: Fifteen (15)

Average Course Load: Most full-time MBA students take four (4) to five (5) classes. The minimum, full-time course load for Marshall MBA students is eight (8) units. Exchange students, however, may take up to twelve (12) graduate business units.

Note: Each home institution may have a specific minimum unit requirement that exchange students must follow.

Teaching Methods: 50% lecture, 50% case study. Some classes include interdisciplinary team-teaching.

Elective Courses Offered:

Numerous electives are offered in the following areas: Accounting, Communications, Entertainment, Entrepreneurship, Finance and Business Economics (including Real Estate), Information and Operations Management, Marketing, and Management and Organization. International exchange students may only enroll in Marshall-approved graduate elective courses (**numbered 500 and above**). Students interested in studying entertainment and pursuing careers in the film and television industry may take a course in the world-renowned USC School of Cinematic Arts.

An online description of concentrations and course descriptions are provided through the Marshall School of Business Elective Course Guide at <http://www.marshall.usc.edu/ECG>. A complete list of courses offered by USC can be found at <http://www.usc.edu/soc>.

Grading scale:

Minimum passing for MBA credit is B.

Excellent/Superior (A): 4.0	Very Good (A-): 3.7
Good (B+) : 3.3	Satisfactory (B): 3.0
Average (B-): 2.7	Below Average (C+): 2.3
Unsatisfactory (C): 2.0	Failing (C-) : 1.7

Transcript Requests: Students must request a transcript to be sent to their home university at the end of the semester. Electronic and paper transcripts can be ordered online at: <http://www.usc.edu/transcripts>

Estimated Expenses

Housing:	\$600 - \$1,500 per month
Living Expenses:	\$300 - \$600 per month
Materials:	\$500 - \$1,000 per semester
Health Insurance:	\$850 - \$1,300 per semester
Student Fees:	\$500 per semester
Miscellaneous:	\$200 - \$600 per month

Additional expenses for those who choose to have car during the exchange semester.

Auto-Insurance	\$300 - \$475 per month
Parking at USC	\$230 - \$414 per semester

Accommodations

On-campus housing is not available for graduate international exchange students. A list of online rental listings for off-campus housing will be provided with the acceptance letter.

Visa requirements

All exchange students who are non-U.S. citizens or non-US permanent resident are required to apply for a J-1 visa through the local U.S. consulate or embassy.

To start the proceed, a nominee must submit the DS-2019 form with a proof of English language proficiency (TOEFL iBT score of 90 with no less than 20 on each section OR an IELTS score of 6.5 with no less than 6 on each band score.) to the USC Marshall School. Once the DS-2019 is approved, the certificate of eligibility for exchange visitor (J-visa) status will be sent to each nominee with the acceptance letter/information package. Then the nominees are required to pay the SVIS (I-901) fee (current rate about \$180 for J-1 students) to the U.S. Department of Homeland Security (DHS) before the visa interview date. Visa applicants must provide the financial proof for having a minimum amount of funding as follows.

Exchange student (J-1)	\$8,000 per semester
Exchange student's spouse (J-2)	Additional \$3,600 per semester
Exchange student's child (J-2)	Additional \$1,800 per semester per child

Immunization Requirements

Within the first two week of the exchange semester, international exchange students are required to submit the following:

- Proof that the persons have received either two doses of the MMR (Measles, Mumps & Rubella) vaccine, or have Measles and Mumps immunity
- Proof that the persons have been screened for tuberculosis by a lab either in United States or Canada

For more detailed information: <http://engemannshc.usc.edu/medical/immunization-clinic/required/>

Health Insurance and Student Health Center

Health Insurance:

USC requires all students including international exchange students to have a comprehensive health insurance plan that will help cover the cost of care that cannot be obtained on campus, particularly for an emergency situation where hospitalization may be required.

All students are automatically enrolled in the USC Health Insurance Plan. Students may request for a waiver to opt out of the USC Health Insurance plan if the students can demonstrate their insurance provides equal or greater coverage than the USC Health Insurance plan. It is **very rare** that a waiver is granted. You can find more information about the USC Health Insurance waiver online at: <https://engemannshc.usc.edu/insurance/waivers/>

The student health insurance fee rate is \$1,102 for Spring/Summer 2015.

Student Health Center:

All students including international exchange students can access the medical services at the Engemann Student Health Center on the University Park campus as they are required to pay for the Student Health Center Fee in addition to the Student Health Insurance premium. This fee (current rate about \$280) covers most primary medical care provided by the Student Health Center; however, there may be nominal fees for some services such as laboratory tests, immunizations and copies of x-rays.

Student Services and Facilities

Access:

Exchange students have access to campus-wide wi-fi, computer and printer facilities, state of the art library and the MBA student Clubs and MBA mixer events.

MBA Career Services:

Exchange students can attend career networking events and receptions. In order to take advantage of these opportunities, the international exchange students must join a Marshall MBA student club and sign up to attend the career networking events and receptions that are overseen by their student club .

Currently, Marshall School of Business **cannot** provide other career services including on-campus recruiting activities, training, career advising and job interview scheduling for international exchange students.

Further Information: Students interested in attending USC's Marshall School of Business should contact their home institution's International Exchange Program Coordinator for detailed information on the application and selection process. For additional information on the Marshall MBA Program and courses, please contact the Marshall MBA International Exchange Manager, at the email address or phone number listed in page three.
